



Lake Christian Academy

17178 N. State Hwy. 5

Sunrise Beach, MO 65079

573-374-1500

www.lakechristianacademy.com

Application for Employment

It is the policy of Lake Christian Academy to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, gender, national origin, age, disability or veteran status.

Personal Information

Name _____ DOB ____ / ____ / ____

Mailing Address _____ City _____ State _____ ZIP _____

Number of years at this address _____ If less than two years, please list previous address: _____

Home Phone _____ Cell Phone _____ Email _____

Social Security # _____ Driver's License # _____

Employment/Service

Job Position Applying For _____

Who referred you to our academy? _____

Have you applied to our academy previously? ____ Yes ____ No If yes, When? _____

If you are offered employment, when would you be available to begin work? _____

Are you legally eligible for employment in the United States? ____ Yes ____ No

Are you able to perform the essential functions of the job position with or without reasonable accommodation?

____ Yes ____ No What reasonable accommodations, if any, would you require?

List any skills that may be useful for the job you are seeking. Enter the number of years of experience.

List your current or most recent employment first.

Employer Name _____

Supervisor Name _____

Address _____

City/State/ZIP _____

Job Duties _____

Reason for Leaving _____

Dates of Employment (Month/Year) _____

Employer Name _____

Supervisor Name _____

Address _____

City/State/ZIP _____

Job Duties _____

Reason for Leaving _____

Dates of Employment (Month/Year) _____

Employer Name _____

Supervisor Name _____

Address _____

City/State/ZIP _____

Job Duties _____

Reason for Leaving _____

Dates of Employment (Month/Year) _____

Education

College/University Name and Address _____

Did you receive a degree? _____ Yes _____ No If yes, degree received _____

High School/GED Name and Address _____

Did you receive a degree? _____ Yes _____ No If yes, date graduated _____

Other training (Graduate, technical, vocational) _____

Awards, Honors, Special Achievements _____

Military Service _____ Yes _____ No If yes, Branch _____

Timed Served _____ Rank _____

Church Activities

Name of church in which you are a member/attend _____

Current and past involvement _____

List any gifts, callings, training, education, or other factors that have prepared you for children/youth work _____

References

List any two people who would be willing to provide a reference for you.

Name _____

Address _____

City/State/ZIP _____

Phone _____

Relationship _____

Name _____

Address _____

City/State/ZIP _____

Phone _____

Relationship _____

Pastoral Reference

Name _____

Address _____

City/State/ZIP _____

Phone _____ Email _____

Please provide any other information that you believe should be considered _____

Certification

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences immediate termination.

I authorize Lake Christian Academy to contact former employers and educational organizations regarding my employment/service and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment, character, and education. I authorize Lake Christian Academy to perform a full criminal background check on me.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its Director, the employment relationship will be "at-will". In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment or volunteer relationship at any time and without cause. With appropriate notice, I will have the full and complete direction to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Lake Christian Academy, except in a specific written contract of employment signed on behalf of the organization by its Director, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO IT'S TERMS.

Applicant Signature

Date