



## PICK-UP LIST

In an ongoing effort to safeguard our students, we require an approved pick-up list. Only the people who are on this list will be allowed to take your child off academy premises or from our designated bus stop. If you want someone that is not on this list to pick up your child from the academy/bus stop, you will need to contact the academy **BY PHONE** no later than 2 p.m. on the day requested. Otherwise, we will not release your student to anyone NOT on the approved list.

Student's Name \_\_\_\_\_

Best Parent/guardian contact # \_\_\_\_\_

Authorized pick-up list

Name	Phone	Relationship to student
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Parent (s)/Guardian(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_